

### WASHINGTON METROPOLITAN AREA TRANSIT AUTHORITY 600 Fifth Street, NW, Washington, DC 20001-2651 AMENDMENT OF SOLICITATION / MODIFICATION OF CONTRACT

1. AMENDMENT/MODIFICATION	2. EFFECTIVE DATE	
A002		(Same as block 17)
3. ISSUED BY PURCHASING SECTION	4. ADMINISTERED BY (If	other than block 3)
WMATA		
PRMT - CENI 600 FIFTH STREET, NW, WASHINGTON DC	(Same as block 3)	
20001-2651		
5. CONTRACTOR NAME AND ADDRESS	200 000 000 0000	6. FORM TYPE (Check only one)
		AMENDMENT OF SOLICITATION NO. FQ15192/MDG
		DATE 6/12/15 (See block 7)
(Street, city, county, state,		MODIFICATION OF CONTRACT/ORDER NO.
and Zip Code)		DATE (See block 9)
7.THIS BLOCK A	PPLIES ONLY TO AME	NDMENTS OF SOLICITATIONS
		e hour and date specified for receipt of Offers is extended,
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8. ACCOUNTING AND APPROPRIA	TION DATA (If required	
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data, etc.) set forth in block 10.	are made to the above number ler is modified to reflect the ad	ered contract/order. ministrative changes (such as changes in paying office, appropriation of
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### **Pre-Proposal Conference**

RFP-FQ15192

General

Architectural and Engineering

Consultant Services – Systems

Request for Proposal/Contract Number – FQ15192 June 26, 2015 1:00pm-4:00pm EST JGB Lobby Meeting Room



### Washington Metropolitan Area Transit Authority RFP-FQ15192 General

Architectural and Engineering Consultant Services – Systems

### **Opening Remarks**

- Silence all Cell phones and pagers
- □ No Recording
- This presentation and attendee list will be provided on WMATA.com website
- ☐ Safety Tip: Be aware of your surroundings -

This step requires knowing the particular hazards of your job or workplace. Once you've learned these risks, you are able to keep clear of potential hazardous areas, and potential hazardous situations. Also, always be alert of machinery.



### Washington Metropolitan Area Transit Authority RFP – FQ15192 General

**Architectural and Engineering Consultant Services – Systems** 

### **PURPOSE**

- ☐ To promote a common understanding of:
  - RFP General Architectural and Engineering Consultant Services
    - Authority's requirements
    - Solicitation Instructions
- ☐ To provide answers to questions regarding the RFP
- Networking opportunity



### **PURPOSE**

After today's conference, if you have additional questions, they must be received via electronic mail by the Contracting Officer. Email your questions to <u>cominbound-a--e-idiq-gec--systems@procoretech.com</u> by June 30, 2015, NLT 2:00pm.



### Disclaimer Regarding Changes to the Solicitation

The Pre-proposal Conference is for information purposes only. It may answer some Offeror questions. Statements or representations made during the Conference are <u>not</u> legally binding. Changes resulting from this Conference or the site visits are official only if issued through an Amendment to the Request For Proposals (RFP)



### Washington Metropolitan Area Transit Authority RFP-FQ15192 General

**Architectural and Engineering Consultant Services – Systems** 



All Contractors must register with WMATA at www.wmata.com "New Vendor Registration".



WMATA solicitations are publicized at www.wmata.com



### Introduction

The Washington Metropolitan Area Transit Authority (WMATA) requires the services of a qualified Architectural and Engineering firm to provide professional engineering services to a wide variety of new design and construction related tasks, and maintenance, repair and renovation tasks requiring the full range of engineering services. This effort pertains to both Metrorail and Metrobus. These other services may include professional engineering related services, or incidental services that may be performed by a professional engineer, or individuals working under their direction, who may logically or justifiably perform these services.



### INTRODUCTION

The General Architectural and Engineering Consultant (GAEC) shall assist the Authority by providing certain professional engineering, and surveying services associated with new construction and the renovation, repair and maintenance of Authority facilities located in the District of Columbia, Maryland and Virginia. Professional engineering services will be required in the following disciplines:

- (1) Automatic Fare Collection
- (2) Automatic Train Control
- (3) Communications (excluding IT)
- (4) Trackwork
- (5) Power and Mechanical to include Traction Power, Electrical Power and Mechanical disciplines



### INTRODUCTION

This solicitation shall be conducted in accordance with the Brooks Act. Award will be made to the offeror who is determined to be the highest qualified, is deemed responsible, whose proposal conforms to the solicitation's requirements, and who is judged, by the Contractor Evaluation Board's (CEB) assessment of the specific criteria, defined in Article 18, to best meet the Authority's requirements at a reasonable price.

It is anticipated that one contract will be awarded from this solicitation for an estimated total aggregate value of \$80,000,000, and will have a 24 month base period plus three (3) twelve (12) month option periods. A Minimum Guarantee amount of \$2,500 will apply to the Base Period only.



### DESCRIPTION

Only Architect or Engineering firms may compete for this contract. Firms are required to submit documentation that the firm is an architect or engineering firm and is to provide that documentation in Section H of the SF330. Documentation can be the firm's engineering registration number from a State Board of Professional Engineers if the State in which the firm is located has a firm registration requirement, or it can be resumes of the senior engineers/architects that are managing the firm showing that they are registered engineers or architects.



### PROPOSAL SUBMISSION

❖The original of Volumes I, II, and III shall be unbound. All copies shall be separately bound. All electronic copies shall be labeled with the RFP number, the Offeror's identity, and volume number.



One (1) original, One (1) hard copy, AND Two(2) electronic copy submitted on USB





### Washington Metropolitan Area Transit Authority RFP-FQ15192 General

**Architectural and Engineering Consultant Services – Systems** 

### PROPOSAL SUBMISSION

VOLUME I – TECHNICAL PROPOSAL	
SECTION	Page Limit
I. Cover Letter	1
II. Table of Contents	2
III. Executive Summary	5
IV. SF 330	No limit
V. Design Quality Management Plan (DQMP)	No limit



### PROPOSAL SUBMISSION

### SF 330 – ARCHITECT-ENGINEER QUALIFICATIONS

- Follow the directions included in the instructions of the SF 330 unless directed otherwise in the solicitation
- Additional Instructions:
  - Section B. Architect-Engineer Point of Contact
  - Section D. Organizational Chart of Proposed Team
  - Section E. Resumes of Key Personnel Proposed for This Contract
  - Section F. Example Projects Which Best Illustrate Proposed Team's Qualifications for This Contract
  - Section H. Additional Information



### PROPOSAL SUBMISSION

VOLUME II – PRICE PROPOSAL	
SECTION	Page Limit
Unit Price Schedule Billing Rate Table (Attachment A)	No Limit
II. Certificate of Current Cost/Price Data (Attachment B)	1



### Washington Metropolitan Area Transit Authority RFP-FQ15192 General

Architectural and Engineering Consultant Services – Systems

### PROPOSAL SUBMISSION

### Unit Price Schedule/Billing Rate Table

The proposal must contain an explanation of the offeror's and proposed subcontractors' fully burdened rates, including direct salary rates, overhead rates, and profit; and some information regarding other direct costs. A template Billing Rate Schedule is provided as Attachment A, which shall be included in the proposal. Offerors may submit a modified version of Attachment A, if required.

		BASE RATE (NTE)				
	Job Title	<b>Contract Yr</b>	<b>Contract Yr</b>	<b>Contract Yr</b>	<b>Contract Yr</b>	Contract Yr
ITEM		1	2	3	4	5
1	Program Manager					
2	Quality Manager					
3	Chief Cost Estimator					



### PROPOSAL SUBMISSION

VOLUME III – CONTRACTUAL DOCUMENTATION					
SECTION	Page Limit				
I. Representations and Certifications	No Limit				
II. Certificate of Insurance	No Limit				
III. Pre-Award Data	No Limit				
IV. Signed Amendments (if any)	No Limit				
V. Joint Venture Agreement (if applicable)	No Limit				



### PROPOSAL SUBMISSION

### PRE-AWARD DATA

The Offeror shall provide a completed and signed Pre-Award Evaluation Data Form.

The Offeror shall provide complete financial statements for the last three years, including Statement of Financial Position (Balance Sheet), Results of Operations (Income Statement), Statement of Changes in Financial Position (Net Change in Resources) and Statement of Current and Retained Earnings. Doubt as to financial strength which cannot be resolved affirmatively may require a determination of non-responsibility by the Contracting Officer.



### PROPOSAL SUBMISSION

Notice to Offerors: In order to ensure that your proposal complies with the Authority's procurement regulations and that is will be accepted by the Authority, the following must be completed and submitted with your offer:

- Price Schedule
- Representations and Certifications
- Acknowledgment of Amendments (if any)
- ❖ Technical Proposal
- Certificate of Insurance

WMATA requires a minimum acceptance period of 120 calendar days.



### Award

The Authority intends to make a single award as a result of this solicitation.

This is a competitive source selection conducted in accordance with the Brooks Act. The firms selected for negotiation will be based on demonstrated competence and qualifications for the required work. Award will be made to the offeror who is determined to be the highest qualified, is deemed responsible, whose proposal conforms to the solicitation's requirements, and who is judged, by the Contractor Evaluation Board's (CEB) assessment of the evaluation criteria, to best meet the Authority's requirements at a reasonable price.



### **Evaluation Criteria**

The following evaluation criteria will be the basis for selection of the most preferred firm, in decreasing order of importance:

- Professional qualifications necessary for satisfactory performance of required services;
- Demonstrated specialized experience and technical expertise in the design, engineering and architectural support for an operating rail and bus system, including the expertise, experience, and qualifications of the A/E"s primary designer in each relative discipline for providing the services.
- Past performance on contracts with the Authority, Government agencies, and private industry in terms of cost control, quality of work, and compliance with performance schedules;



### **Evaluation Criteria Con't**

- Demonstrated success of the Quality Control (QC) program used by the firm to ensure quality products.
- Demonstrated capacity to accomplish the work in the required time and ability to handle multiple projects at the same time.
- Firms present location in the general geographical area of the project and knowledge of the locality of the project;
- Proposed or past DBE participation and approach for selection, utilization, outreach, and reporting on the utilization of DBE's.



### PROPOSAL SUBMISSION

Proposals are to be received no later than July 15, 2015 at 2:00 PM EST.



### PROPOSAL MATERIAL



The outside of the envelope shall show:

- THE AMENDMENTS RECEIVED (lower left hand corner). Failure to acknowledge all amendments may cause the Proposal to be considered non responsive.
- HOUR and DATE specified in the RFP for receipt, the RFP number, and the full legal name and address of the Offeror on the face of the envelope



SCHEDULE EVENT	<u>DATE</u>		
RFP Release	June 12, 2015		
Pre-Proposal Conference	June 26, 2015		
Deadline for Proposer Questions	June 30, 2015		
Proposals Due	July 15, 2015		
Award Date (estimated)	January 1, 2016		

**Dates Subject to Change** 



DBE Compliance, Appendix "B"



### **Disadvantaged Business Enterprises**

### Disadvantaged Business Enterprise (DBE)

Submit complete schedule of DBE participation and Letters of Intent for each individual task order. All DBEs <u>must</u> have current WMATA <u>DBE certifications</u>.

It is the policy of WMATA, the Federal Transit Administration (FTA) and the U.S. Department of Transportation (US DOT) that Disadvantaged Business Enterprises (DBE's) shall have an equal opportunity to receive and participate in performing federally -assisted contracts, including contractors and subcontractors at any tier.





### **SUMMARY OF SUBMITTALS**

### With each Task Order Proposal

- 1. Completed "Schedule of DBE Participation" (Attachment B-1) with current certification letters attached for each listed DBE.
- 2. Executed "Letters of Intent to Perform as a Subcontractor/Joint Venture" (Attachment B-2).
- 3. Justification for grant of relief (waiver of DBE goal), if applicable. Include completed "DBE Unavailability Certifications" (Attachment B-3) as appropriate.



#### **SUMMARY OF SUBMITTALS**

#### **Bid and Proposal Requirements**

- 1. All DBEs must submit a copy of their current WMATA or DC DOT certification letters or a certification letter issued by the MWUCP.
- 2. DBE Manufacturer's Affidavit, if applicable, must be submitted in order to receive 100 percent of the allowable credit for expenditures to DBE manufacturers/suppliers (Attachment B-4).
- 3. Schedule B Information for Determining Joint Venture Eligibility, if applicable (Attachment B-5, pgs. 1, 2, 3, 4).
- 4. Copy of Joint Venture Agreement, if applicable.
- 5. Certification letter of the DBE regular dealer/supplier, if applicable.



#### **SUMMARY OF SUBMITTALS**

#### **After Task Order Award**

- 1. "Prompt Payment Report-Prime Contractor's Report" Attachment B-6) submitted monthly.
- 2. "Prompt Payment Report-Subcontractor's Report" (Attachment B-7) submitted monthly.
- 3. Request to substitute DBE contractor (see paragraph 8.C.) submitted as required.
- 4. Copies of subcontracts-submitted at the time of their execution.





TECHNICAL DESCRIPTION



### **Key Personnel**

The GEC-SYS shall provide one senior professional engineer, a backup, and all key personnel listed in section 3: Key Personnel to be the points of contact and to work closely with the WMATA point of contact, approved by the Authority and not subject to change without the Authority's approval, to be assigned full time.

The individual will supplement the Authority's technical staff. The individual will serve as liaison between the consultancy and the Authority for larger all tasks requiring related matters, including assessing need for additional resources.



### **Key Personnel**

Program Manager	Minimum of 10 years of experience in managing the design of complex multi-discipline projects of a similar type and financial magnitude in the rapid transit industry.
Quality Assurance Manager	Minimum of 10 years of related experience including a minimum of 5 years of management positions in a production, manufacturing, or construction environment performing QA/QC auditing. Transit industry experience is preferred.
Senior ATC Engineer	Minimum of 15 years of experience in design and installation of ATC systems in a rapid transit environment with at least five (5) years in a senior or leading role



### **Key Personnel**

Senior Traction Power Engineer	Minimum of 15 years of experience in the high voltage AC and DC electrical engineering discipline to include a minimum of 10 years in the specialized area of traction power in a rapid transit environment with at least five (5) years in a senior or leading role
Senior Software Systems Engineer	Minimum of 10 years of experience in Physical Security Information Management, large complex systems integration, database management, and system disaster recovery in the Windows Operating Systems environment.
Senior Fire Protection Engineer	A registered professional engineer (P.E.) who has passed the fire protection engineering written examination administered by the National Council of Examiners for Engineering and Surveys (NCEES); or A registered P.E. in a related engineering discipline with a minimum of 5 years of experience, dedicated to fire protection engineering that can be verified with documentation



### **Key Personnel**

**Senior Communication Systems Engineer** 

Minimum of 10 years of experience in managing engineering design of security systems, including video systems, security access control/intrusion detection, telecommunication systems, operations control center, and SCADA systems

Senior Systems Engineer (Automatic Fare Collection)

Minimum of 10 years of related verifiable experience in transit fare payment technology and applications, parking systems, RF and LAN communications systems, device deployment, rail and bus transit infrastructure, ADA compliance, smart card technology, electronic payment technology and customer service technologies and business processes



#### **Key Personnel**

Professional Certification; American Association of Cost
Engineers, Association for the Advancement of Cost
Engineering International, or equivalent

Minimum of 15 or more years estimating or project
experience on heavy civil projects

Minimum of 10 or more years estimating experience in the
construction industry

Demonstrated experience estimating projects of more than
\$10,000,000



**Automatic Fare Collection** 



- New Electronic Payment Program Support (NEPP)
  - Program management
  - Design review
    - Fare equipment
    - Central data system
    - Software applications
    - Retail sales network
  - First article testing
  - Support for infrastructure improvements
  - Support for system deployment
  - Compliance review



- Legacy System (SmarTrip) Support
  - Ongoing technical support for system upgrades
    - Hardware and software testing
    - Regional fare schedule management
    - System upgrades
  - Troubleshooting maintenance and rehabilitation issues
    - System diagnostics
    - Testing
  - System fraud prevention
    - Investigation
    - Testing
    - Resolution



- Regional Program Support
  - Field and bench maintenance for regional sales network
  - Regional program coordination
    - Support for regional agreements
    - Support for regional fare system reconciliation



#### Washington Metropolitan Area Transit Authority RFP-FQ15192

General

**Architectural and Engineering Consultant Services – Systems** 

### AFC Equipment





















**Automatic Train Control** 



### Washington Metropolitan Area Transit Authority RFP-FQ15192

General

Architectural and Engineering Consultant Services – Systems

- WMATA ATC Asset Management
  - Develop an Asset Management Database to include, but not limited to:
    - Asset Inventories
    - Conditional Assessment
    - Investment Prioritization
  - Asset conditional assessment will be performed and priority will be recommended on all WMATA Yards & Mainline.
  - Coordinate with WMATA stakeholders to establish requirements for asset management database.



### WMATA ATC Yard SOGR Project

- Upon completion of Asset conditional assessment, provide justifications for each yard.
- Provide Design & Technical Specification for the highest priority yard within FY-16.
- -FY-17 beyond, provide Design & Technical Specification for all other priority yards.



### WMATA ATC Main Line SOGR Project

- RTU / Non-vital relay to Processor Upgrade
- Station Processor (STAP) upgrade
- FY-17 beyond, formulate SOGR recommendation upon completion of Asset conditional assessments.



#### Washington Metropolitan Area Transit Authority RFP-FQ15192 General

**Architectural and Engineering Consultant Services – Systems** 

- RTU / Non-vital relay to Processor Upgrade
  - Participate in lessons learned from the B02/Judiciary Square pilot project to install Microlok II to replace NV Relays, LCP and RTU
  - Complete design and installation instructions for NV relay, LCP and RTU replacement by WMATA force account
  - Installation and cutover support
  - FY-16, Minimum 2 locations
  - FY-17 beyond, ~57 locations



### Washington Metropolitan Area Transit Authority RFP-FQ15192

General

**Architectural and Engineering Consultant Services – Systems** 

### Station Processor (STAP) upgrade

- Complete design and technical specifications for the installation for one Station Processor at one prototype location.
- STAP will required to provide data interface (in lieu of RTU) between each TCR with the OCC.
- This will serve as a justification for multi-location STAP installation project.
- − FY-17 beyond, it will be ~45 STAP locations.





Communications (excluding IT)





Power and Mechanical





Track Work

